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A 011. PROCEDURE FOR ISSUANCE OF PERMITS FOR FLIGHTS OF CIVIL AIRCRAFT IN THE BORDER AREA

This circular has been prepared in conformity with the Order No. V-185 of 10 February 2017 of the Commander of the Lithuanian Armed Forces "On the Amendment to the Order No. V-476 of 28 April 2014 of the Commander of the Lithuanian Armed Forces "On the Approval of the Description of the Procedure for Issuance of Permits for Flights of Civil Aircraft in the Border Area".

1. By the above-mentioned order, a new edition of description of the procedure for issuance of permits for flights of civil aircraft in the border area of the Republic of Lithuania has been established.
2. The procedure for issuance of permits shall not be applied to international flights and also to flights of all aircraft performed in the aerodrome traffic zones in the border area (in conformity with Lithuanian Government Resolution of 11 January 2017 "On Amendment to Lithuanian Government Resolution of 17 March 2004 No. 285 "On Approval of Regulation on the Organisation of Airspace of the Republic of Lithuania" No. 27)

The conditions and procedure for the issuance of permits

3. A permit for civil aircraft flight in the border area of the Republic of Lithuania (hereinafter – permit) may be obtained upon submitting a filled application by the aircraft pilot (Appendix). The application shall be submitted by fax +370 37 30 7592, +370 37 39 9027 or by e-mail KOPOB@mil.lt not later than 3 (three) hours prior to the intended take-off time, except for the cases specified by Paragraph 4.
4. In order to perform search and rescue operations, and to eliminate the effects of a natural disaster in the event of an emergency, an application may be submitted without complying with the time period specified in Paragraph 3, a decision on the permit shall be taken, and after the decision on issuance is taken the pilot shall be informed.
5. One application may be submitted only to one aircraft.
6. A permit may only be issued in exceptional cases, whenever it is necessary to:
 - 6.1 perform search and rescue operations;
 - 6.2 eliminate the effects of a natural disaster in the event of an emergency;
 - 6.3 ensure public safety;
 - 6.4 monitor or control the activities of the objects of strategic importance to national security in the border area of the Republic of Lithuania included into the List of important enterprises adopted by Law on Enterprises and Facilities of Strategic Importance to National Security and Other Enterprises Important to Ensuring National Security;
 - 6.5 perform state and municipal activities;
 - 6.6 perform agricultural activities;

- 6.7 perform vaccination;
- 6.8 carry out aerial photography, cartography/demarcation work;
- 6.9 perform calibration flights.
7. A permit shall not be issued:
 - 7.1 if an application is filled incorrectly;
 - 7.2 if an application is submitted without complying with the time period specified by Paragraph 3, except for the cases covered by Paragraph 4 of the description of the procedure;
 - 7.3 to group, sport, recreational, entertainment flights and flights of similar nature;
 - 7.4 if in the certain area of airspace and on time specified in the application, military flights are being conducted or planned to be conducted for military operations and training;
 - 7.5 if in the certain area of airspace and on time specified in the application, exercises, training and low-level flights are being conducted or planned to be conducted by military aircraft or aircraft of the State Border Guard Service under the Ministry of the Interior;
 - 7.6 if in the certain area of airspace and on time specified in the application, search and rescue operations are being conducted or planned to be conducted;
 - 7.7 if a civil aircraft is not equipped with the facility specified by Subparagraphs 6.2 and 6.3 of the Regulation on the Organisation of Airspace of the Republic of Lithuania;
 - 7.8 in other cases not covered by the above subparagraphs, taking into consideration the situation in the border area of the Republic of Lithuania, and in the absence of cases specified by Paragraph 6. In this case it is not obligatory for the person taking a decision on non-issuance of permit to give reasons for the decision taken to the person (pilot) submitting an application.
8. A decision on issuance or non-issuance of permit shall be taken by the Commander of the Lithuanian Air Force of the Lithuanian Armed Forces or an officer authorized by him. An appeal against a decision on non-issuance of permit may be submitted to the Commander of the Lithuanian Armed Forces.
9. Upon deciding to issue a permit, the issuance of permit shall be noted in the application, the permit number shall be entered and it shall be signed by the person who has taken decision. Upon deciding not to issue a permit, refusal to issue shall be noted in the application, with the reasons for refusal (in case of non-issuance in accordance with Subparagraph 7.8, no reason is given) and it shall be signed by the person who has taken decision. Not later than within 2 (two) hours after an application is received, the pilot shall be informed on the decision on (non)issuance by using contact data notified in the application, except for the cases specified by Paragraph 4.
10. The permit shall be valid for only one aircraft and only for the route indicated therein and for the specified period of time.
11. A permit is not valid if a flight plan has not been submitted to the air traffic service provider.

Appendix – Application for Permit for Flight of Civil Aircraft in The Border Area of The Republic of Lithuania

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(Application form)

**APPLICATION
FOR PERMIT FOR FLIGHT OF CIVIL AIRCRAFT
IN THE BORDER AREA OF THE REPUBLIC OF LITHUANIA**

_____ *
(date and time of filling)

No. _____ *
_____ *
(location)

Contact data on aircraft pilot:

Tel.:*

Fax:*

E-mail:

Contact data on the officer authorized by the Commander of the Air Force of the Lithuanian Armed Forces:

Tel.: +370 800 01236; +370 37 30 75 04

Fax: +370 37 30 75 92 or +370 37 39 90 27

E-mail: KOPOB@mil.lt

1. _____ *
 - (nationality mark, type, registration mark, callsign)
 2. _____ *
 - (aircraft pilot's name, surname, Licence No.)
 3. _____ *
 - (date, time of beginning and end of flight)
 4. _____ *
 - (flight route)
 5. SSR transponder _____, radio communication equipment _____ *
 - (to be marked if available)
 6. _____ *
 - (point and time of entering/leaving the border area)
 7. _____ *
 - (reason for entering the border area)
 8. _____ *
 - (other information)
- _____ *
- (signature of aircraft pilot)

DECISION (to be ticked off and filled by the Commander of the Air Force or his authorized officer):

PERMIT ISSUED for the flight specified in the application, permit number _____

PERMIT NOT ISSUED because _____

(signature, name, surname)

20 _____

(date)

Note. The asterisk () marked fields must be filled.*

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